



UP HATHERLEY PARISH COUNCIL

Cheltenham, Gloucestershire

31st October 2023

Dear Councillor,

The next meeting of the above Council, including the Annual General Meeting, is scheduled to take place at the **Village Hall, Cold Pool Lane**, on **Tuesday 7th November 2023**, commencing at **7.30pm** for the purpose of transacting the business listed below. You are hereby summoned to attend.

Yours sincerely,

Kathryn Oakey
Clerk

AGENDA

Members of the public are welcome to address the Council in the public session before the start of the main parish council meeting for a maximum period of 15 minutes in accordance with SO 3f. Questions not notified prior to the meeting may require a written response.

	Agenda Item	Lead
1.	Welcome, including apologies for absence	Chair
2.	Declaration of Members' Interests Co-option of new member/s	Chair
3.	Minutes of the last Full Council Meeting held 5 th September 2023	Chair
4.	Planning and Finance <u>Standing Items:</u> 1. Action Tracker 2. Planning Tracker i. Planning Training CBC 20 th September feedback 3. Finance i. Q2 Accounts ii. Payments List	Cllr A. Bamford Cllr Gutteridge
5.	Community Engagement 1. Report, including the following proposals: a. Confirmation of the trustees UHPC wishes to nominate to Lakeside project b. A contribution of £1000 to enable the project to help families with children on free school meals or other vulnerabilities c. UHPC sponsor initiatives in Lakeside and Greatfield schools by making the donation to Family Space. A donation of £1	Cllr N. Holden Chair Cllr. P. Worsley Cllr. P. Worsley Cllr. P. Worsley



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	<p>per pupil is suggested, so the proposal is to donate £250 for the sessions held at Greatfield Park Primary School this financial year and to budget to donate £500 next financial year for the sessions at Lakeside Primary School.</p> <p>d. Proposed donation of £300 to Salvation Army for Carols on the Green</p> <p>e. Purchase of insulated urns for Carols on the Green</p> <p>f. Donation of £200 to Digibus.</p> <p>g. Contribute £2000 to the Brizen Holiday scheme</p> <p>2. Cheltenham Parish Councils collaboration event - Saturday 18 November</p>	<p>Chair</p> <p>Chair Cllr N. Holden Cllr N. Holden</p>
6.	<p>Footpaths and Open Spaces</p> <ol style="list-style-type: none"> 1. Proposed cycle parking Caernarvon Court 2. No Ball Games Fernleigh Green 3. CBC response to concerns raised 	<p>Cllr D. Willcox Cllr A. Bamford Chair Clerk</p>
7.	<p>Police and Community Safety</p> <ol style="list-style-type: none"> 1. Crime Report 2. Bike Marking Village Hall 6th January 2024 3. Councillor Advocacy Scheme 	<p>Cllr A Ponting</p>
8.	<p>Highways and Transportation</p> <ol style="list-style-type: none"> 1. Sunnyfield Lane pedestrian crossing 	<p>Cllr R. Whyborn Cllr P Worsley</p>
9.	<p>Village Hall</p> <ol style="list-style-type: none"> 1. Landscaping Update 2. External Door and Security Update 	<p>Cllr J Wells Clerk Clerk</p>
10.	<p>Communications</p> <ol style="list-style-type: none"> 1. Parish Record 2. Complaints Procedure Process Proposal 	<p>Cllr J Furley Cllr P Worsley Chair</p>
11.	<p>Date of next meeting</p> <ul style="list-style-type: none"> • Finance meeting TBC • January 2nd 2024 	