



UP HATHERLEY PARISH COUNCIL

Cheltenham, Gloucestershire

30th April 2025

Dear Councillor,

The next meeting of the above Council, including the Annual General Meeting, is scheduled to take place at the **Village Hall, Cold Pool Lane**, on **Tuesday 6th May 2025**, commencing at **7.30pm** for the purpose of transacting the business listed below. You are hereby summoned to attend.

Yours sincerely,

Kathryn Oakey
Clerk

AGENDA

Members of the public are welcome to address the Council in the public session before the start of the main parish council meeting for a maximum period of 15 minutes in accordance with SO 3f. Questions not notified prior to the meeting may require a written response.

	Agenda Item	Lead
1.	Welcome, including apologies for absence	Chair
2.	Declaration of Members' Interests	Chair
3.	<u>Annual General Meeting</u> i. Election of Chair ii. Election of Vice Chair iii. Confirmation of appointment of Internal Auditor iv. Agreement of programme of meetings for the year v. Working Group Structure	
4.	<u>Full Council Meeting</u> Minutes of the last Full Council Meeting held 4 th March 2025 and Annual Parish Meeting held 28 th April 2025	Chair
5.	Planning and Finance <u>Standing Items:</u> 1. Action Tracker 2. Planning Tracker 3. Finance / Governance i. Internal Audit Report 2024/25 ii. Annual Governance Statement 2024/25 iii. 2024/25 Outturn and Bank Reconciliation iv. 2024/25 Annual Accounts	Cllr A. Bamford



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	<ul style="list-style-type: none">v. Exercise of Public Rights Announcementvi. Asset Register and Condition Reviewvii. Risk Management and Internal Controlsviii. Payments List, Direct Debits and Standing Ordersix. Annual Adoption of Standing Ordersx. Annual Adoption of Financial Regsxi. Code of Conduct Reviewxii. Great Western Air Ambulance Charity Grant Applicationxiii. Devolution and Local Government Reorganisation Consultation	
6.	Community Engagement	Cllr N. Holden
7.	Footpaths and Open Spaces <ul style="list-style-type: none">1. Report, Up Hatherley walk around with Karen Watson, CBC2. Land at Broad Oak Way Crown update3. Up Hatherley Parish open spaces works4. Wall at Morrisons	Cllr D. Willcox
8.	Police and Community Safety <ul style="list-style-type: none">1. Crime Report	Cllr A Ponting
9.	Highways and Transportation <ul style="list-style-type: none">1. Report2. Bus Service	Cllr R. Whyborn
10.	Village Hall	Cllr J Wells
11.	Communications	Cllr J Furley
12.	Date of next meeting <ul style="list-style-type: none">• Parish Council Meeting 1st July 2025	