

**Up Hatherley Parish Council: Minutes of a Parish Council Meeting, held at the Village Hall, Cold Pool Lane, Up Hatherley, on Tuesday 5<sup>th</sup> November 2019, at 7.30 pm.**

**1077 Members Present**

Chair: S. Bamford; also present, P. Worsley, D. Willcox, J. Wells, R. Whyborn, R. Johnes, A. Houlton, B. Wilcox, N. Holden, J Furley and A. Bamford (arrived at 20:15)

**Also, in Attendance:** Clerk Kathryn Oakey and 5 parishioners.

**1078 Welcome**

The Chair welcomed all present and informed members that prior to the meeting there was an opportunity for members of the parish to raise any issues of concern. At this point the Chair took questions from those present.

**1079 Apologies for absence**

A. Ponting, D. Young

**1080 Co-option of new members**

There are three vacancies so members will make contact with those that may have an interest.

**1081 Declaration of Members' Interests**

None.

**1082 Minutes of the Parish Council Meeting held on 3<sup>rd</sup> September 2019**

The Chair signed the minutes and initialled the pages. As the Action Tracker was not going to be discussed until later in the meeting the Chair raised a couple of matters arising as follows:

- Item 1068 – the Chair has met with the headteacher from Lakeside re getting the children involved in the history project and this was met with enthusiasm. A similar meeting is planned for Greatfield Park
- Item 1069 – the letter was sent regarding the new Cheltenham school. Since then Miller Homes have hosted an event to showcase the new homes proposal around the site. The Chair and Cllr Whyborn attended. It is going to cause traffic chaos and have a significant impact on Church Road. Leckhampton with Warden Hill Parish Council have put in a strong objection to the Schools proposal in the context of the forthcoming application from Miller Homes.

**1083 Parish Survey**

It is proposed to carry out a survey during 2020 so the Chair asked members to think of questions that could be included. Cllrs Furley, Wells, Holden, Johnes, Wilcox and S. Bamford volunteered to form a working group to take this item forward. The Chair will organise a meeting in the new year and will get hold of copies of the previous survey. Cllr Whyborn asked if an age range could be included in with the responses.

**1084 Future Maintenance arrangements for the Parish Greens**

The borough council have now started to remove the grass on the greens and is cutting more regularly. As it has been a number of years since the contract was reviewed it was proposed that the Clerk review the specification and work with the Chair to update to our requirements

and get some quotes in the new year to ensure that the borough council remain the most competitive option.

#### **1085 Nature Reserve Volunteer Group**

The Chair reported that there had been a productive meeting with Shurdington PC and the next steps are to establish a group to move the tidying up forward. Plans of how the reserve used to look have been found, and the original reports have also been found, meaning that it is no longer necessary to pay for a survey to be carried out. Cllr Wilcox suggested that we could get those doing their DoE awards involved, so the Chair agreed to speak to some of the local youth groups and schools to see if this was feasible. Cllr Worsley and Johnes volunteered to assist with the working group. It was also suggested that we make contact with the Gloucestershire Wildlife Trust as it was thought that they used to have some involvement, so the new group will follow this up.

### **Working Group Reports**

#### **1086 Police and Community Safety Update**

Cllr Youngs was not present so Cllr Johnes went through his report and the latest crime report and statistics, which are shown at Appendix A. It was agreed that the parish council would contribute to the bike marking event of up to £500 to cover the costs.

The crime statistics were discussed, and Cllr Johnes informed members that of the 18 anti-social crimes during September 11 were in Windermere Road and 12 in Grasmere Road. All but 2 had been progressed to police action, which is good news. Cllr Whyborn informed members that he and the Chair had attended a multi-agency event at St Margaret's Hall to address the issues. One of the proposals was for organised youth activities during the summer period targeted at those that are likely to cause issues. The question was raised over how you can target organised activities to those who have caused the problems.

It was agreed that in principle we would be happy to contribute towards an event / holiday scheme. Costs could be up to £10,000 shared between the different groups. Cllr Whyborn asked if we could also encourage Leckhampton with Warden Hill to contribute as the issues affect both parishes.

The Chair raised the issues of anti-social behaviour from Bournside pupils that had been highlighted during parishioner questions. It is difficult for the school to take action as they can only enforce behaviour on their premises. However, the Chair will write to the school and it was suggested she also write to the Police. The Chair will circulate a draft for comment. Residents were reminded that these instances do count as crime and 999 can be used if an incident is in progress.

#### **1087 Village Hall**

Cllr Johnes reported that due to Mrs Reay being unwell the shed and store room had not yet been cleared. The door from the kitchen is on order so will be repaired shortly. The Clerk was asked to follow up repairs to the front door and possible painting of the door.

There has been an issue with the roof and a one off leak that doesn't seem to have reoccurred despite all the rain. It was agreed that the old survey work from 2013 be reviewed and updated to see if a new roof was now needed. There is £20,000 in a roof reserve, and plenty in general

balances. One issue is the type of tiles to use as the current roof tiles are no longer made, however the Clerk is liaising with the borough council on what is acceptable.

Cllr Johnes asked for volunteers to assist in dismantling the sheds in the new year, and Cllr Houlton suggested we see if anyone wants them rather than throwing away. Cllr Johnes asked for ideas for the space out the back.

Users are up with a new fitness group on Monday and Wednesday mornings, a baby massage class on Tuesdays, and slimming world starting a session in the new year. However the impact of the preschool leaving will not be known until later in the year.

#### **1088 Communications**

The Record has been proof read, and Cllr Worsley thanked those involved. Color Co have also come back with a proof, so the Record is ready to go. 4,500 copies are being printed with 4,000 being passed to the delivery company that was used last year. This means that members will not have to do any deliveries this year which is good news. The copies kept back will be available should an area be missed, or if separate requests are made.

Cllr Johnes informed the meeting that he now has all the quotes and comparisons for the email addresses. He will circulate a proposal, with a range of options. He also intends to move the domain this year, and hopefully this can be matched up with the same company.

#### **1089 Footpaths and Open Spaces**

##### **Gym Equipment:**

Cllr D. Willcox has submitted the bid (£4,513), so is expecting to hear within the next few weeks, (subsequent to the meeting the application has been approved in principle, subject to final sign off by the Director of Public Health). He has met with Cheltenham BC and agreed the location and has sent CBC a spec and awaits further contact from them, (post meeting note, after the meeting Cllr Willcox had a call from Catherine Crowley from CBC acknowledging receipt and confirming that she would be in touch later).

##### **Bin Notices:**

The proof was shown and all agreed that we purchase 150 copies. All were in agreement. Cllr D. Willcox has not had any luck getting hold of Karen Watson so we will just install once they arrive.

##### **PROW:**

Cllr D. Willcox informed the meeting that letters had been received by all those who completed the questionnaire, to clarify the route. This means that the application is progressing.

#### **1090 Highways and Transportation**

Cllr Whyborn reported that the group had not met since the last meeting, however a meeting is scheduled for later this month. There has been little progress on our items, other than The Poplars. It was noted that Rob Vale has left and therefore Chris Riley will take his place in the interim period.

The mobile VAS is currently located by Heron Close and is working well. Re the proposal for a fixed version there was a discussion around the best location for this and it was agreed that the best place would be in Hatherley Road just beyond Heron Close, with a cost of approx. £3,500.

Although the approach to Sunnyfield roundabout has a lot of hits, over 40,000 at 30mph, reducing to 2,133 at 40mph, it was suggested a better solution here would be to install a slow on the road, have fixed signage on the splitter island and take down the final 40mph repeater sign which is too close to the roundabout.

### 1091 Community Engagement (Social and Recreation)

Cllr Holden has now taken over as Chair of the group and she reported that the history project was progressing well. If anyone has information please pass it on, it was also suggested that Gloucestershire Archives would be a good source, and Cllr Holden confirmed that she had a visit arranged.

The name of the group was raised, and it was proposed that it was changed to Community Engagement, and all were in agreement. If anyone else wants to join the group let Cllr Holden know, currently members are Cllrs S. Bamford, Holden and Wilcox. The focus of the group will be revamping the current Summer Gardens competition, giving it more of a focus on the environment and on the schools.

### 1092 Policy and Resources

The meeting notes from the October meeting are shown at Appendix B and the existing action tracker which was discussed at the meeting is shown below. The updated Action Planner is provided at Appendix C.

Action Tracker					
Serial	Item	Responsible Cttee/ Individual	Expected Completion Date	Progress to Date	Status
1	Purchase of further speed reduction equipment	Highways WG		In progress with WG, and Cllr Whyborn to obtain quotes for solar powered units	Open
5	Commission a Management Plan for the Nature reserve jointly with Shurdington	A Bamford		Awaiting response from Shurdington	Open
7	Commission the provision of an electricity supply for Fernleigh Green	R Whyborn	In time for 2019 carols	Ongoing - payment made so awaiting installation	Open
8	Obtain stickers for 'dog' bins explaining that they are dual use	F&OS WG		Stickers to be progressed - final design to be agreed by F&OS WG and put to Council	Open
9	Proposal for new and resited bins around the	F&OS WG		Awaiting feedback from CBC - to be chased	Open
10	Crop intrusion of footpaths in fields	A Bamford via		Ongoing	Open
11	Use of 'new' M&G as playing field - obtain update from Lakeside FC	A Bamford		Ongoing	Open
12	Support for Heritage Project	S Bamford		Awaiting feedback from next meeting	
15	Establishment of Community Grant Scheme - aim is to establish a Community Grants scheme by looking at best practice elsewhere	S Bamford		Ongoing	Open
16	Consider quotes for Caernarvon Park (gym equipment) with GCC community money	F&OS WG		Ongoing - Grant application documentation obtained and Cllr D. Wilcox to have further discussions with CBC	Open
17	Carrying out a further parish survey	Full Council	No time frame	Ongoing	Open
18	Production of an Emergency Plan	A Bamford		Ongoing - 50% completed	Open
19	PC email addresses for all Councillors	R Johnes		Ongoing	Open
20	Digital Mapping	J Furlley	1-Oct-19	Ongoing	Open
21	Sunnyfield and Morrison's Roundabout Line painting request	Highways WG		Ongoing - discussed at Highways group and painting at Morrisons agreed but Sunnyfield Lane under consideration	Open
22	Consider applications for Community Grant	Full Council	1-Sep-19	Ongoing	Open
23	review of grass cutting contractual arrangements	Clerk	30/3/20	Ongoing	Open
24	Community engagement ideas for Lakeside pupils	All		Ongoing	Open
25	Farm Shop - application for business use, to chase with TBC	Chair		Ongoing	Open

18, the Emergency Plan has now been circulated and will be discussed further at the C5 group.

The planning tracker is shown below. 23 Manor Park has appealed and 18 Keswick Road it was agreed that Cllr A. Bamford would speak to the neighbours. West Lodge the application has had no consultation with neighbours in Sunnyfield Lane and no notices were put up in the area. The parish council has strongly objected and councillors at the borough council have called in the application. Cllr Whyborn will advise members when the date of the planning meeting is known, and thought will be given as to who attends/speaks at the meeting. Due to the issues of inadequate consultation with residents in Sunnyfield Lane, the Chair will raise this at the C5 group if the opportunity arises.

Planning Tracker									
			Validated Applic. Rec'd by CBC	Updated Applic. Submitted	Status @ 05/11/1 9	Date of Site Visit	UHPC Response	Date of Response	Comments
14 The Oaks	GL51 3TS	Extension of Curtilage, Erection of new 2m	18/03/2019	01/07/2019	Refused				
6 Holmer Crescent	GL51 3LR	Single storey Extension	02/05/2019		Granted				Granted 19/7/19
23 Manor Park	GL51 3HU	2 Storey Extension	01/06/2019	11/07/2019	Refused		Objected	7/4/2019	Concerns form several near neighbours re scale and impact on street scene
18 Azalea Drive	GL51 3EA	Single storey Extension	10/06/2019		Granted	17/06/2019	No Obj		
61 Caernarvon Road	GL51 3JT	Single storey Extension	15/06/2019		Granted	25/06/2019	No Obj		
62 Caernarvon Road	GL51 3JP	Single storey Extension	19/06/2019		Granted	25/06/2019	No Obj		
3 Haslette Way	GL51 3R	Conservatory at rear	21/06/2019		Granted	01/07/2019	No Obj		
28 Kingscote Road East	GL51 6JS	2 Storey Extension	03/07/2019		Pending	10/07/2019	Objected	7/12/2019	Discussed with the neighbour and agreed there were genuine concerns. An amended application has now been submitted taking some of these concerns into consideration.
2 Windermere Close	GL51 3PP	Single storey Extension	19/07/2019		Granted	20/07/2019	No Obj		
17 Harrington Drive		Single storey Extension - front & rear	14/08/2019		Granted	17/08/2019	No obj		
11 Ascot Mews	GL51 3RN	Replace conservatory with single story extension at rear	20/08/2019		Granted	24/08/2019	No obj		
29 Manor Park	GL51 3HU	Single storey Extension	10/09/2019		Granted	13/09/2019	No obj		
West Lodge, Cold Pool	GL51 6JF	Erection of 3 bed bungalow	19/09/2019		Pending	19/09/2019	Objected	10/4/2019	
3 Holmer Crescent	GL51 3LR	Single storey Extension	01/10/2019		Granted	03/10/2019	No obj		
Dalmeny, 157 Hatherley Rd		Two storey Extension with demolition of garage	01/10/2019		Pending	03/10/2019	No obj		
18 Keswick Rd		Erection of 3 bed bungalow	22/10/2019		Pending				
33 Kingscote Road		2 Storey Extension	01/11/2019		Pending				
9 Rippledale Close		Single storey extension	01/11/2019		Pending	11/03/2019	No obj		

**1093 Next Meeting**

The next meeting will be on the 7<sup>th</sup> January 2020.

..... 7 January 2020  
Chair

**Appendices:**

- Appendix A – Crime Report**
- Appendix B - Policy and Resources Notes**
- Appendix C - Updated Action Tracker**

**Neighbourhood Watch**

Simon Bailey & Bob Lloyd held a training session for the 5 new coordinators in the Village Hall on the 11th September. There are still areas within the Parish with no Neighbourhood Watch initiatives so we will be continuing to encourage parishioners to form additional new schemes as well as holding further public meeting on areas of concern such as computer crime. We are having our next follow up meeting with Simon & Bob later in November to arrange a timetable. An article on NHW will be in the Record

**Bicycle Marking**

In January 2019, as part of our crime prevention initiative, a bicycle marking & registering morning was held in the Village Hall. 113 bikes were protected, a record for Cheltenham. As part of our ongoing initiative, the Parish Council are again sponsoring a FREE Bicycle Marking & Registering Session at the Village Hall on Saturday 25th January 2020 from 0930-1330. The cost is £4 per Bike up to a maximum of £500.

**Crime & Statistics**

Anti-social behaviour continues to be the largest area of crime in the Parish. The report below is an update on reported Incidents up to September 2019. This includes comparisons with other areas of Cheltenham. I am still working on House numbers by area but am struggling! There was again a large number of incidents around the new Parish areas of Windemere Road & Grasmere Road. In August & September Windemere Road reported 11 incidents - ASB, Criminal Damage, Public Order & Shoplifting. Grasmere Road reported 12 Incidents - ASB, Public order, Shoplifting & Violence. The majority appear again to involve local youths. All but two incidents did not progress because an offender was not identified or could not be prosecuted.

The Police have now visited Lakeside school to advise on possible actions in regards to Parking, 2 PCSO's attended. Suggestions which will be taken up include sending out a police letter in regards to bad parking and cones on the Zig Zag Lines and School entrance. The School will be holding a Travel Plan Meeting with County & Borough Council, The Police and Parking Agency. Now trying to source the necessary cones. Thanks to Roger for suggesting the likely direction!!

And finally I had an interesting experience the other week when walking my dog in Chargrove Lane. 3 Police vehicles and an Army Bomb Disposal Unit in convoy down the Lane! 4 Second World War grenades and a shell were found in the back garden of a home in Barton Way. The four hand grenades were found to be live, though the shell was not. The field behind the Cricket Ground was used to destroy them safely.

Crime type by Month 2019 - Up Hatherley											
Crime type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total	
Anti-social behaviour	8	18	21	26	24	9	12	26	18	162	42.52%
Bicycle theft	0	0	1	3	1	1	0	0	1	7	1.84%
Burglary	2	4	2	3	1	2	0	1	5	20	5.25%
Criminal damage and arson	9	9	5	1	5	1	1	5	9	45	11.81%
Drugs	2	1	1	1	2	0	2	0	2	11	2.89%
Other crime	5	0	5	0	0	1	0	1	0	12	3.15%
Other theft	5	1	0	0	2	3	5	6	11	33	8.66%
Possession of weapons	0	0	0	0	0	0	0	0	0	0	0.00%
Public order	0	0	0	0	1	0	2	5	5	13	3.41%
Robbery	0	0	0	0	0	0	0	0	0	0	0.00%
Shoplifting	0	0	1	3	6	0	0	7	3	20	5.25%
Theft from the person	0	0	0	0	1	0	0	0	0	1	0.26%
Vehicle crime	2	1	1	1	1	0	1	0	1	8	2.10%
Violence and sexual offences	3	6	8	3	5	8	4	6	6	49	12.86%
<b>TOTALS Up Hatherley</b>	<b>36</b>	<b>40</b>	<b>45</b>	<b>41</b>	<b>49</b>	<b>25</b>	<b>27</b>	<b>57</b>	<b>61</b>	<b>381</b>	<b>100.00%</b>

Crime type for September 2019	Up Hatherley	Benhall	Cheltenham Town	Leckhampton	Tivoli	Prestbury	Totals	% Up Hatherley
Anti-social behaviour	18	9	87	8	19	14	155	11.61%
Bicycle theft	1	2	10	1	0	2	16	6.25%
Burglary	5	3	10	3	5	2	28	17.86%
Criminal damage and arson	9	7	20	4	5	0	45	20.00%
Drugs	2	0	2	0	1	0	5	40.00%
Other crime	0	0	1	1	0	1	3	0.00%
Other theft	11	2	22	1	4	2	42	26.19%
Possession of weapons	0	0	1	0	0	0	1	0.00%
Public order	5	2	32	1	3	4	47	10.64%
Robbery	0	0	6	4	0	0	10	0.00%
Shoplifting	3	3	36	0	1	0	43	6.98%
Theft from the person	0	0	6	1	0	0	7	0.00%
Vehicle crime	1	5	11	12	4	1	34	2.94%
Violence and sexual offences	6	15	82	11	13	10	137	4.38%
<b>TOTALS</b>	<b>61</b>	<b>48</b>	<b>326</b>	<b>47</b>	<b>55</b>	<b>36</b>	<b>573</b>	<b>10.65%</b>

Up Hatherley by Year	2018	2017	2016	2015
Anti-social behaviour	144	153	143	131
Bicycle theft	12	8	10	4
Burglary	38	29	24	49
Criminal damage and arson	31	20	22	23
Drugs	3	5	3	1
Other crime	9	6	0	0
Other theft	40	35	35	34
Possession of weapons	3	0	0	1
Public order	4	3	3	4
Robbery	1	1	0	0
Shoplifting	11	9	23	10
Theft from the person	3	1	3	3
Vehicle crime	41	61	36	30
Violence and sexual offences	53	32	21	32
<b>TOTALS</b>	<b>393</b>	<b>363</b>	<b>323</b>	<b>322</b>



Policy and Resources Working Group Meeting Tuesday 6<sup>th</sup> October 2019

Present

Adrian Bamford, Sarah Bamford, Roger Whyborn, David Young, Richard Johnes, David Willcox, Peter Worsley

Apologies

Noreen Holden

Planning

Adrian tabled the Excel document tracking all new planning applications relevant to the Parish Council and what actions had been taken in relation to those applications. Some amendments were proposed and the attached revised tracker incorporates all of those. Further consideration needs to be given as to how to track applications in Tewkesbury such as the dog grooming parlour on the Greatfield Farm shop site.

Finance

Accounts for the quarter ending 30 September will be available for the December meeting.

Action items from Parish Council September meeting

Adrian had edited the action tracker incorporating items from recent meetings. The group worked through those and Richard produced a revised tracker which is attached.

Recent Correspondence

- Network Rail have now taken action to remedy the problem with the footpath on the bridge at the end of Hollis Road
- We discussed the grass cutting contract – getting good value and improving arrangements for 2020/1. Agreed to add this to the action tracker.

Footpaths and Open Spaces Group

- David still awaiting feedback from Karen at CBC about the provision of new bins and re-siting of others so proposals can be brought to a Parish Council meeting.
- It was noted that footpaths and rights of way through fields around the parish were not being left clear by farmers, making them impossible to use during adverse weather/when fields are in crop. Adrian agreed to speak to Simon Wheeler about this.

Police and Community Safety Group

- The theme of the next public meeting in the new year would be cyber crime
- Another bicycle marking event was being planned for 25<sup>th</sup> January 2020

Highways Group

- The group is actively considering what further speed signage would be appropriate at various locations around the parish – however this needs to be set in the context of a possible 20 mph zone in the area. If and when a more detailed proposal becomes available, this would obviously need to be the subject of a public consultation.
- The Highways group has an action list which they run through with the local Highways officer on a quarterly basis.

### Social and Recreation

- The Heritage project is taking shape and Noreen will bring proposals to the Parish Council when it is clear what support the Parish could give the Project.

### Communications and Village Hall

- Mrs Reay is now the hall cleaner, and an overhaul of storage is taking place, as well as the decorating and repairs.

### Community Grant Scheme

- On more than one occasion we have said that we should have a bidding system for small grants from the Parish Council and publicise it on the website. Sarah (and possibly Roger) will be going to the next C5 meeting and will network with parishes (Charlton Kings particularly) that have such schemes and see if we can customise one to suit our needs.

### Possible second parish survey

- We concluded that this would be something we should plan for 2020, possibly with GRCC involvement.

### Any other business

- We still need an Emergency Plan. Adrian has circulated a draft document for comment

## Appendix C

Action Tracker					
Serial	Item	Responsible Cttee/ Individual	Expected Completion Date	Progress to Date	Status
1	Purchase of further speed reduction equipment	Highways WG		In progress with WG - Up Hatherley Waym Alma Rd, Heron Close identified as the main priority areas. Solar option provided (not previously available at time of full meeting) - £3255 +VAT	Open
5	Commission a Management Plan for the Nature reserve jointly with Shurdington	A Bamford		Located original plan, now shared with Shurdington - proposal to form volunteer force to start clearance. WG identified	Open
7	Commission the provision of an electricity supply for Fernleigh Green	R Whyborn	12/01/2019	Ongoing - RW to follow up in order to be completed by Christmas	Open
8	Obtain stickers for 'dog' bins explaining that they are dual use	F&OS WG		150 ordered, awaiting delivery	Open
9	Proposal for new and resited bins around the Parish	F&OS WG		Awaiting feedback from CBC - to be chased	Open
10	Crop intrusion of footpaths in fields	A Bamford via Simon W		Ongoing -	Open
11	Use of 'new' M&G as playing field - obtain update from Lakeside FC	A Bamford		Anticipated for first games to be played at end of Oct. Installation of bench during Oct with official opening to coincide with first games	Open
12	Support for Heritage Project	S Bamford		People's History project taking shape. UHPC supporting the project. Heritage Group bidding for funding for Project worker to be in place by new year to allow training of volunteers to collect oral history	Open
15	Establishment of Community Grant Scheme - what do other Parish Councils do?	S Bamford		Ongoing	Open
16	Consider quotes for Caernarvon Park (gym equipment) with GCC community money	F&OS WG		Meeting with CBC Parks officer. Agreed location alongside enclosed play area. 2 quotes required by CBC. Generic spec to be created for issue to identified suppliers via CBC. Growing Our Communities grant submitted October 2019.	Open
17	Carrying out a further parish survey	Full Council		Ongoing - volunteers identified	Open
18	Production of an Emergency Plan	A Bamford		Ongoing - draft completed and circulated	Open
19	PC email addresses for all Councillors	R Johnes		Ongoing - options being circulated among working group	Open
20	Digital Mapping	J Furley	01/12/2019	Ongoing	Open
21	Sunnyfield and Morrison's Roundabout Line painting request	Highways WG		Ongoing - action agreed with local Highways Officer, unfortunately existing postholder is being replaced, so will need to follow up with new officer.	Open
23	Investigate volunteer team to assist with footpath management	Comm Engag.		Ongoing	Open
24	Theme for next public Police and Community Safety meeting to be cyber crime	P&C WG	31/01/2020	Ongoing	Open
25	Another bicycle marking event to be held in January 2020	P&C WG	25/01/2020	Plan for publicity to be worked up	Open
26	Ensure that all hall hirers are trained on the equipment they use.	VH WG		A programme of training to be established	Open
27	Review the arrangements the Parish Council has in place for maintenance of the greens we own.	Full Council	31/01/2020	Clerk to develop spec	Open
28	Anti social behaviour from school pupils			Chair to write to school / Police	Open
29	Village Hall roof			Clerk to get survey updated	Open