



UP HATHERLEY PARISH COUNCIL

Cheltenham, Gloucestershire

30th April 2024

Dear Councillor,

The next meeting of the above Council, including the Annual General Meeting, is scheduled to take place at the **Village Hall, Cold Pool Lane**, on **Tuesday 7th May 2024**, commencing at **7.30pm** for the purpose of transacting the business listed below. You are hereby summoned to attend.

Yours sincerely,

Kathryn Oakey
Clerk

AGENDA

Members of the public are welcome to address the Council in the public session before the start of the main parish council meeting for a maximum period of 15 minutes in accordance with SO 3f. Questions not notified prior to the meeting may require a written response.

	Agenda Item	Lead
1.	Welcome, including apologies for absence	Chair
2.	Declaration of Members' Interests	Chair
3.	<u>Annual General Meeting</u> i. Election of Chair ii. Election of Vice Chair iii. Confirmation of appointment of Internal Auditor iv. Adoption of Standing Orders v. Agreement of programme of meetings for the year vi. Working Group Structure	
4.	<u>Full Council Meeting</u> Minutes of the last Full Council Meeting held 5 th March 2024 and Annual Parish Meeting held 26 th April 2024	Chair
5.	Planning and Finance <u>Standing Items:</u> 1. Action Tracker 2. Planning Tracker i. Caernarvon Court application ii. Farm Shop site 3. Finance i. Annual Governance Statement	Cllr A. Bamford



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	<ul style="list-style-type: none">ii. 2023/24 Outturniii. 2023/24 Annual Accountsiv. Payments Listv. Donation to St Johns Ambulance for first aid sessionvi. Land at Broad Oak Way Crown purchase options	
6.	Community Engagement	Cllr N. Holden
7.	Footpaths and Open Spaces <ul style="list-style-type: none">1. Open spaces meeting / walk about with Karen Watson2. BoW ongoing maintenance commitment3. Update on the footpath at the end of Sunnyfield Lane4. Parking Coney Cree	Cllr D. Willcox Cllr A. Bamford
8.	Police and Community Safety <ul style="list-style-type: none">1. Crime Report	Cllr A Ponting
9.	Highways and Transportation <ul style="list-style-type: none">1. Report	Cllr R. Whyborn
10.	Village Hall	Cllr J Wells
11.	Communications	Cllr J Furley
12.	Date of next meeting <ul style="list-style-type: none">• Parish Council Meeting 2nd July 2024	